Recommendation Form for Graduate Study

This section MUST be completed by the Applicant. After completing this section please submit the form to your recommender. The recommender should send this form and their letter to grad.credentials@mines.edu.

Please Print

Your Name: _____ Birth Date: _____
MM-DD-YYYY

Program: _____ Desired Degree: _____

Name of Recommender: _____

I hereby (Choose One) ____ **waive** OR ____ **retain** my right under the Family Educational Rights and Privacy Act (FERPA) to review this Letter of Recommendation. I understand that if I do not notate my choice my right will be waived.

_____
Applicant Signature   Date

To the Recommender

Thank you for taking time to submit your recommendation to the Colorado School of Mines. **Please complete the following:**

How long have you known the applicant?   _____
Years/months

What is your relationship with the applicant? _____

What is the applicant's overall capacity to succeed in his/her chosen graduate program in the following areas?
(Top=90%-100%, Above Average=75%-90%, Average=50%, Below Average=Less than 50%, Not Observed)

Problem Solving _____   Discipline _____   Teamwork _____   Creativity _____

The applicant's technical knowledge in his/her proposed field is: _____
(Top 1-2%, Top 5%, Top 10%, Top 25%, Average, Below Average, Not Observed)

International Applicants only
The applicant's ability to effectively communicate and learn using the English language is: _____
(Proficient, Good general skills, Fair-has difficulty, Poor, Not Observed)

Attach Your Recommendation Letter
Your letter will be used to evaluate this applicant for admittance into his/her desired degree program and is a critical part of the review process. Your remarks should be a candid evaluation of the applicant's preparation for graduate study. We encourage you to include:

- your opinion of the applicant's academic and creative achievements, including material not apparent on the official transcripts
- the applicant's technical knowledge in his/her chosen program
- aspects of the applicant's personality and character significant to graduate study and any special skills or experience that would benefit him/her in their graduate program.

_____   _____
Recommender's Signature   Title/Position   Date

_____   _____
Institution/Firm   Email